



HIDDEN VALLEY 4-H CAMP
Cornell Cooperative Extension Schuyler County
323 Owego St, Montour Falls, NY 14865



Cornell University
Cooperative Extension
Schuyler County

JOB DESCRIPTION:

Position Title: Physical and Life Sciences Specialist

Supervisor: Assistant Director

Date Prepared: January 2012

I. Summary:

The mission of Hidden Valley 4-H Camp is to provide youth with a fun, residential camp experience under the guidance of positive role models that emphasize community building, positive social interactions, environmental awareness and skill building. The Physical and Life Sciences specialist is responsible for the planning and leading of physical & life sciences programs, ordering and inventory of program supplies, and scheduling HV4H garden maintenance by campers.

II. Duration

The summer camp season includes 1 week of pre-camp and 6 weeks of residential camp that run from Sunday morning to Friday evening each week. Specific dates camp is open are July 8 – August 17, 2012. Additional weekend coverage may be needed throughout the summer.

III. Specific Responsibilities

- Develop and implement meaningful programming geared to all ages, interests, and abilities.
- Supervise campers at all physical & life sciences programming
- Order and keep inventory of program supplies
- Oversee other staff members helping at all physical & life sciences programming
- Serve as a positive role model in language, appearance, and behavior
- Participate and provide leadership in all camp programs
- Working with CCEESC horticulture staff, design a maintenance schedule for the HV4H Camp garden that incorporates learning opportunities. Supervise implementation of the schedule.
- Other duties may be assigned as required

V. Qualifications

- 18 years of age or older
- Experience as a camper or working with children
- Ability to supervise and organize youth and adults
- Good character
- Ability to plan and lead programs
- Coursework in and demonstrated understanding of physical and life sciences

Cornell Cooperative Extension in Schuyler County offers equal program and employment opportunities.