



**HIDDEN VALLEY 4-H CAMP**  
Cornell Cooperative Extension Schuyler County  
323 Owego St, Montour Falls, NY 14865



**Cornell University**  
Cooperative Extension  
Schuyler County

### **JOB DESCRIPTION:**

Position Title: Archery/ Athletics Specialist

Supervisor: Assistant Director

Date Prepared: January 2007

#### **I. Summary:**

The mission of Hidden Valley 4-H Camp is to provide youth with a fun, residential camp experience under the guidance of positive role models that emphasize community building, positive social interactions, environmental awareness and skill building. The Archery specialist is responsible for the planning and leading of the archery program and responsible for the inventory and storage of archery supplies

#### **II. Duration**

The summer camp season includes 1 week of pre-camp and 6 weeks of residential camp that run from Sunday morning to Friday evening each week. Specific dates camp is open are July 8 – August 17, 2012. Additional weekend coverage may be needed throughout the summer

#### **III. Specific Responsibilities**

- Develop and implement meaningful programming geared to all ages, interests, and abilities.
- Supervise campers at archery range.
- Keep inventory and responsible for storage of archery supplies
- Oversee other staff members helping at the archery range.
- Serve as a positive role model in language, appearance, and behavior
- Participate and provide leadership in all camp programs
- Other duties may be assigned as required

#### **V. Qualifications**

- 18 years of age or older
- Possess training and experience in archery
- Experience as a camper or working with children
- Ability to supervise and organize youth and adults
- Good character
- Ability to plan and lead programs

*Cornell Cooperative Extension in Schuyler County offers equal program and employment opportunities.*